

Sr. No.

₹ 50/-*

Registering & Licensing Authority



U.T., CHANDIGARH

REGISTRATION OF OTHER STATE VEHICLE

*Note : This is a downloaded File. In order to deposit the same, the applicant has to collect the 'File receipt' from the R&LA File Sale Counter after depositing the concerned File Fee.

Name

Address

Ph./Mobile No.

Vehicle No.

Inquiry Contact No.: 0172-2700341
Official Website: www.chdtransport.gov.in

INDIAN RED CROSS SOCIETY
U.T., CHANDIGARH BRANCH

REGISTRATION OF OTHER STATE VEHICLE PROCEDURE

Step	Process
Step 1	Purchase this File from the R&LA File Sale Counter OR Download this File/requisite Forms from the official website of Transport Department, Chandigarh Administration - www.chdtransport.gov.in
Step 2	Read the instructions mentioned in the File/Forms carefully
Step 3	Complete and attach all the required Forms/Documents as per the Checklist [See Page No. 2 for the Checklist of all Forms/Documents]
Step 4	Submit the file at the concerned counter at the R&LA office to issue notice for the confirmation/ genuineness of NOC from the Issuing Authority
Step 5	On receiving of the NOC confirmation/ genuineness from the Issuing Authority OR after completion of 45 days from the date of issue of notice, (i) Get the NCRB/MOB Report from Police Headquarters, Sector 9, Chandigarh (ii) Get your Vehicle Inspection (Passing) conducted by the Motor Vehicle Inspector [See Page No. 3 for Vehicle Inspection (Passing) location & timings]
Step 6	Submit your file at the concerned counter at the R&LA office, and take back the file on the date prescribed on receipt, after orders of the Branch Incharge
Step 7	Obtain a Token from the RC counter at the R&LA Office [See Page No. 3 for File Submission location & timings]
Step 8	Submit your complete file & fees at the concerned counter (as per your Token No.) and collect your Fee Receipt [Refer - www.chdtransport.gov.in for the Fee Structure]
Step 9	Go to the High Security Registration Plate (HSRP) counter. Deposit the fee for your HSRP and collect your HSRP Authorization Slip & Fee Slip
Step 10	Get your High Security Registration Plate affixed on your vehicle on the assigned fitment date from the R&LA Office
Step 11	Your Registration Certificate (RC) will be dispatched to you via Speed Post , and delivered at your given address.

DISCLAIMER

All instructions mentioned in this file, including the procedure, checklist, locations, timings & fees are indicative in nature and meant to assist the applicants. However these are subject to change from time to time as per orders of the competent authority.

CHECK LIST

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15	Copy of Purchaser's Date of Birth Proof (Self attested)	32
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18	Authorization, in case of Proprietorship/ Private Limited/ Limited/ Partnership Firms (If applicable, for details, refer concerned page)	35
19	Registration Certificate (In original)	36
20	NCRB/ MOB Report from Police Headquarters, Sector 9, Chandigarh (On completion of 45 days from the date of notice OR after receiving of the NOC confirmation/ genuineness from the Issuing Authority)	37
21	Special/ Choice Number booking receipt (In original, if applicable)	38
22	Authority Letter (If applicable)	39

I hereby certify that I have enclosed all the above-mentioned documents correctly and to the best of my knowledge and that nothing has been concealed by me.

(Signature of the applicant)

Dated:

NOTE - Please bring the original documents whose attested photocopies have been attached with the file

GENERAL INSTRUCTIONS

VEHICLE INSPECTION (PASSING)

The Vehicle Inspection (Passing) is conducted by the Motor Vehicle Inspector (MVI) at the following location & timings:-

LOCATION	TIMINGS
SDM (South) Office, Sports Complex, Sector 42, Chandigarh	9:00 AM to 11:00 AM (Monday to Friday)

FILE SUBMISSION

The location and timings for file submission are as follows:-

LOCATION	TIMINGS
Registering & Licensing Authority Office, Near Municipal Corporation, Sector 17, Chandigarh	9:00 AM to 1:00 PM & 2:00 PM to 4:00 PM (Monday to Friday)

SENIOR CITIZENS/DEFENCE PERSONNEL/HANDICAPPED

For the convenience of Senior Citizens/Defence Personnel/Handicapped Persons, the Vehicle Inspection (Passing) and File Submission can be done on **Saturdays** (except Gazetted Holidays) at the following location and timings:-

	LOCATION	TIMINGS
VEHICLE INSPECTION (PASSING)	Backside of R&LA Office, Sector 17, Chandigarh	10:00 AM to 11:00 AM (Saturday)
FILE SUBMISSION	R&LA Office, Sector 17, Chandigarh	10:00 AM to 1:00 PM (Saturday)

FORM NO. 20

(See rule 47)

APPLICATION FOR REGISTRATION OF A MOTOR VEHICLE

(To be made in duplicate if the vehicle is held under an agreement of Hire-Purchase / Lease / Hypothcation and duplicate copy with the endorsement of the Registering Authority to be returned to the Financier simultaneously on Registration of Motor Vehicle)

To,

The Registering Authority

.....

1. Full name of person to be registered as registered owner Son / Wife / Daughter of
2. Age of person to be registered as registered owned
3. Permanent Address
(Electoral Roll / Life Insurance Policy / Passport / Pay Slip issued by any office of the Central Government / State Government or a Local body / any other document or documents as may be prescribed by the State Government / Affidavit sworn before an Executive Magistrate or a First Class Judicial Magistrate or Notary Public to be enclosed)
4. Temporary address / Official address if any
5. Duration of stay at the present address
6. PAN Number (Optional)
7. Place of birth
8. If place of birth is outside India, When migrate to India
10. Name and address of the Dealer or manufacturer from whom the vehicle was purchased (Sale Certificate and certificate or road worthiness issued by the manufacturer to be enclosed)
11. If ex-army vehicle or imported vehicle, enclose proof. If locally manufactured Trailer/Semi trailer, enclose the approval of design by the State Transport Authority and note the proceedings number and date of approval
12. Class of Vehicle
(if motor cycle, whether with or without gear)
13. The Motor Vehicle is
 - (a) A New Vehicle
 - (b) Ex-Army Vehicle
 - (c) Imported Vehicle

14. Type of Body
15. Type of Vehicle
16. Maker's Name
17. Month and year of Manufacture
18. Number of Cylinders
19. Horse Power
20. Cubic Capacity
21. Maker's Classification or if not known, wheel base
22. Chassis No. (Affix pencil print)
23. Engine Number of Motor Number in
- case of Battery Operated Vehicles
24. Seating Capacity (Including Driver)
25. Fuel used in the Engine
26. Unladen Weight
27. Particulars of previous registration and registered
- number (if any)
28. Colour or colours of body wings and front end

I hereby declare that the motor vehicle has not been registered in any State in India.

ADDITIONAL PARTICULARS TO BE COMPLETED ONLY IN THE CASE OF
TRANSPORT VEHICLES OTHER THAN MOTOR CAB

29. Number, description, size and ply rating of tyres
- as declared by the manufacturer
- a) Front axle
- b) Rear axle
- c) Any other axle
- d) Tandem axle
30. Gross Vehicle weight
- a) as Certified by the manufacturerkgms
- b) To be registeredkgms
31. Maximum axle weight
- a) Front axlekgms
- b) Rear axlekgms
- c) Any other axlekgms
- d) Tandem axlekgms
32. a) Overall Length
- b) Overall width
- c) Overall height
- d) Overall hang

The above particulars are to be filled in for a rigid frame motor vehicle of two or more axles for an articulated vehicles of three or more axles or, to the extent applicable, for trailer, where a second semi-trailer or additional semi-trailer are to be registered with an articulated motor vehicle. The following particulars are to be furnished for each such semi-trailer.

- 33. Type of body
- 34. Unladen weight
- 35. Number, description and size of tyres on each axle
- 36. Maximum axle weight in respect of each axle
- 37. The vehicle is covered by a valid certificate of Insurance under Chapter XI of the Act
 Insurance Certificate or Cover Note
 No.
 Date
 of
 (Name of Company)
 Valid from to
- 38. The vehicle is exempted from insurance
 The relevant order is enclosed
- 39. I have paid the prescribed fee of Rs.

Date

.....
 Signature or thumb impression of the
 person to be registered as registered owner

Note :- The motor vehicle above described is :

- i) Subject to hire purchase agreement / lease agreement with
- ii) Subject to hypothecation in favour of
- iii) Not held under hire-purchase agreement, or lease agreement or subject to hypothecation.

Strike out whatever is inapplicable, if the vehicle is subject to any such agreement the signature of the Financier with whom such agreement has been entered into is to be obtained.

.....
 Signature of the financier with whom an
 Agreement of Hire-purchase, Lease or
 Hypothecation has been entered into

.....
 Signature or thumb impress of the
 registered owner

CERTIFICATE OF INSPECTION OF MOTOR VEHICLE

Certified that the particulars contained in the application are true and that the vehicle complies with the requirements of the Motor Vehicle Act, 1988. and the Rules made thereunder.

Date Signature of Inspecting Authority
Ref. No.	Name
	Designation
	OFFICE ENDORSEMENT
	Office of the

The above said motor vehicle has been assigned the Registration number and registered in the name of the applicant and the vehicle is subject to an agreement of Hire purchase/Lease/Hypothecation with the Financier referred above.

Date Signature of the Registering Authority
------------	---

To
The Financier

(To be sent by Registered Post Acknowledgment Due)

Specimen signature or thumb impression of the person to be registered as Registered Owner and Financier are to be obtained in original application for affixing and attestation by the Registering Authority with office seal in Forms 23 and 24 in such a manner that the part of impression of seal of a stamp and attestation shall fall upon each signature.

Specimen Signature of the Financier	Specimen Signature of the Registered Owner
(1)	(1)
(2)	(2)

FORM 27

(See Rule 54)

**APPLICATION FOR ASSIGNMENT OF NEW REGISTRATION MARK
TO A MOTOR VEHICLE**

(To be made in triplicate if the vehicle is held under an agreement of hire-purchase/lease/ hypothecation, the duplicate copy and the triplicate copy with the endorsement of the Registering Authority to be returned to the Financier and Original Registering Authority simultaneously on the assignment of a new registration mark).

To

The Registering Authority,

.....

.....

I/We

Son/ wife/ daughter of being the Registered

Owner of Motor Vehicle No. bearing Chassis No.

[Engine number or motor number in the case of Battery Operated Vehicles]

Type of vehicle Registered in the State of hereby declare that

I/We have, since the day of kept the said motor vehicle in

this State and hereby apply for the assignment of a new registration mark to the said motor vehicle.

I/We hereby declare that the registration is valid up to and it has not been suspended or cancelled under the provisions of the Act.

I/We enclose the certificate of registration and the certificate of fitness(*) of the motor vehicle.

I/We enclose a "No Objection Certificate" from the Registering Authority.

If the 'No Objection Certificate' from the Registering Authority is not enclosed the applicant should file along with this application a declaration as required under the first proviso to sub-section(1) of section 47.

*The vehicle is not subject to an agreement of hire-purchase/lease/hypothecation.

*The vehicle is subject to an agreement of hire-purchase/lease/hypothecation with and the NOC has been Granted/Refused by the Financier thereunder.

If 'No Objection Certificate' has been refused by the financier the applicant should file alongwith this application a declaration as required under sub-section (8) of section 51.

.....

Date

Signature or thumb impression of the Applicant

*Strike out whichever is inapplicable

CONSENT OF THE FINANCIER FOR GRANT OF 'NO OBJECTION

CERTIFICATE' UNDER SECTION 51(6)

I/We, being a party to an agreement of hire-purchase/lease/hypothecation in respect of motor vehicle specified above :

(1) have "No Objection" in assigning the new Registration mark to the said Vehicle.

(2) have "Objection" in assigning the new Registration mark to the said Vehicle for the reason given hereunder

.....

Date

Signature of Financier

OFFICE ENDORSEMENT

Ref. Number Office of the

The Vehicle No. on removal to this State has been assigned a new
Registration mark (here enter the Registration mark).

.....
Date Signature of the Registering Authority

To
The Financier
The Registering Authority

(To be sent to both the above parties by Registered Post Acknowledgement Due)

FORM 27

(See Rule 54)

**APPLICATION FOR ASSIGNMENT OF NEW REGISTRATION MARK
TO A MOTOR VEHICLE**

(To be made in triplicate if the vehicle is held under an agreement of hire-purchase/lease/ hypothecation, the duplicate copy and the triplicate copy with the endorsement of the Registering Authority to be returned to the Financier and Original Registering Authority simultaneously on the assignment of a new registration mark).

To

The Registering Authority,

.....
.....

I/We
Son/ wife/ daughter of being the Registered
Owner of Motor Vehicle No. bearing Chassis No.
[Engine number or motor number in the case of Battery Operated Vehicles]
Type of vehicle Registered in the State of hereby declare that
I/We have, since the day of kept the said motor vehicle in
this State and hereby apply for the assignment of a new registration mark to the said motor vehicle.

I/We hereby declare that the registration is valid up to and it has not been
suspended or cancelled under the provisions of the Act.

I/We enclose the certificate of registration and the certificate of fitness(*) of the motor vehicle.

I/We enclose a "No Objection Certificate" from the Registering Authority.

If the 'No Objection Certificate' from the Registering Authority is not enclosed the applicant should file along
with this application a declaration as required under the first proviso to sub-section(1) of section 47.

*The vehicle is not subject to an agreement of hire-purchase/lease/hypothecation.

*The vehicle is subject to an agreement of hire-purchase/lease/hypothecation with
and the NOC has been Granted/Refused by the Financier thereunder.

If 'No Objection Certificate' has been refused by the financier the applicant should file alongwith this
application a declaration as required under sub-section (8) of section 51.

.....
Date Signature or thumb impression of the Applicant

*Strike out whichever is inapplicable

**CONSENT OF THE FINANCIER FOR GRANT OF 'NO OBJECTION
CERTIFICATE' UNDER SECTION 51(6)**

I/We, being a party to an agreement of hire-purchase/lease/hypothecation in respect of motor vehicle
specified above :

(1) have "No Objection" in assigning the new Registration mark to the said Vehicle.

(2) have "Objection" in assigning the new Registration mark to the said Vehicle for the reason given
hereunder
.....

Date
.....
Signature of Financier

OFFICE ENDORSEMENT

Ref. Number Office of the

The Vehicle No. on removal to this State has been assigned a new
Registration mark (here enter the Registration mark).

.....
Date Signature of the Registering Authority

To
The Financier
The Registering Authority

(To be sent to both the above parties by Registered Post Acknowledgement Due)

FORM 28
 [See Rule 54, 58(1), (3) and 4]
APPLICATION AND GRANT OF NO OBJECTION CERTIFICATE

(To be made in quadruplicate if the vehicle is held under an agreement of hire-purchase/lease/hypothecation, in duplicate copy, the triplicate copy and the quadruplicate copy with the endorsement of the Registering Authority to be returned to the Registered owner of the vehicle, the Registering Authority in whose jurisdiction the vehicle is to be removed and the financier simultaneously on grant/refusal of a 'No Objection Certificate')

PART 1 - APPLICATION

To

The Registering Authority,

.....

I/We intend to transfer the vehicle to the jurisdiction of the Registering Authority

I/We intend to sell the vehicle to Shri/Smt./Kumari
 who resides in the jurisdiction of the Registering Authority of the
 stateI/We therefore request for the issue of a No Objection Certificate for
 my/our vehicle, the particulars of which are furnished below :

1. Name and address
2. Son/ wife/ daughter of
3. Registration number of the vehicle
4. Class of vehicle
5. Registering Authority which originally registered the vehicle
6. [Engine number or motor number in the case of Battery Operated Vehicles]
7. Chassis number (Affix also pencil print)
8. Period of stay in the State
9. Period up to which motor vehicle tax has been paid
10. Whether any demand for tax is pending, if so, give details
11. Whether the vehicles is involved in any theft cases, if so give details
12. Whether any action under section 53, 54 or 58 of the Motor Vehicles Act, 1988 is pending before any Registering Authority or other prescribed authority, if so, give details.
13. Whether the vehicle is involved in any case of transport of prohibited goods, if so, give details
14. Whether the vehicle is held under an agreement of hire-purchase/lease/hypothecation, if so give full name and address of the Financier

We solemnly declare that the above statement is true.

.....

Date

Signature or thumb impression of Registered Owner

PART II- CONSENT OF THE FINANCIERS
IN THE CASE OF MOTOR VEHICLE SUBJECT TO AN AGREEMENT

I/We being a party to an agreement of the Hire-Purchase/Lease/Hypothecation in respect of the above said vehicle hereby :

1. Give consent to issue the No Objection Certificate for the said vehicle only for the purpose referred above.
2. Refuse to give consent for issue of No Objection Certificate for the said vehicle due to the reasons furnished hereunder :

.....
.....
.....

.....
Date Signature of the Financier

PART III-OFFICE ENDORSEMENT
(GRANT/REFUSAL OF 'NO OBJECTION CERTIFICATE' UNDER
SECTION 48(3) OF MOTOR VEHICLES ACT, 1988)

(1) No Objection Certificate in respect of the vehicle, the detailed particulars whereof are recorded over above is hereby granted under section 48(3) of the Motor Vehicle Act, 1988 (valid for use at the Registering Authority, on whom it is issued).

(2) No Objection Certificate in respect of the motor vehicle, the detailed particulars whereof recorded over above is hereby refused under section 48(3) of the Motor Vehicle Act, 1988, for the reasons recorded as under.

.....
.....

.....
Date Signature with seal of Registering Authority
Address

*Strike out whichever is inapplicable.

To
The Registered Owner
The Financier
The Registering Authority

(To be sent to the above parties by Registered Post Acknowledgement Due)

FORM 28
 [See Rule 54, 58(1), (3) and 4]
APPLICATION AND GRANT OF NO OBJECTION CERTIFICATE

(To be made in quadruplicate if the vehicle is held under an agreement of hire-purchase/lease/hypothecation, in duplicate copy, the triplicate copy and the quadruplicate copy with the endorsement of the Registering Authority to be returned to the Registered owner of the vehicle, the Registering Authority in whose jurisdiction the vehicle is to be removed and the financier simultaneously on grant/refusal of a 'No Objection Certificate')

PART 1 - APPLICATION

To

The Registering Authority,

.....

I/We intend to transfer the vehicle to the jurisdiction of the Registering Authority

I/We intend to sell the vehicle to Shri/Smt./Kumari
 who resides in the jurisdiction of the Registering Authority of the
 stateI/We therefore request for the issue of a No Objection Certificate for
 my/our vehicle, the particulars of which are furnished below :

1. Name and address
2. Son/ wife/ daughter of
3. Registration number of the vehicle
4. Class of vehicle
5. Registering Authority which originally registered the vehicle
6. [Engine number or motor number in the case of Battery Operated Vehicles]
7. Chassis number (Affix also pencil print)
8. Period of stay in the State
9. Period up to which motor vehicle tax has been paid
10. Whether any demand for tax is pending, if so, give details
11. Whether the vehicles is involved in any theft cases, if so give details
12. Whether any action under section 53, 54 or 58 of the Motor Vehicles Act, 1988 is pending before any Registering Authority or other prescribed authority, if so, give details.
13. Whether the vehicle is involved in any case of transport of prohibited goods, if so, give details
14. Whether the vehicle is held under an agreement of hire-purchase/lease/hypothecation, if so give full name and address of the Financier

We solemnly declare that the above statement is true.

.....

Date

Signature or thumb impression of Registered Owner

PART II- CONSENT OF THE FINANCIERS
IN THE CASE OF MOTOR VEHICLE SUBJECT TO AN AGREEMENT

I/We being a party to an agreement of the Hire-Purchase/Lease/Hypothecation in respect of the above said vehicle hereby :

1. Give consent to issue the No Objection Certificate for the said vehicle only for the purpose referred above.
2. Refuse to give consent for issue of No Objection Certificate for the said vehicle due to the reasons furnished hereunder :

.....
.....
.....

.....
Date Signature of the Financier

PART III-OFFICE ENDORSEMENT
(GRANT/REFUSAL OF 'NO OBJECTION CERTIFICATE' UNDER
SECTION 48(3) OF MOTOR VEHICLES ACT, 1988)

(1) No Objection Certificate in respect of the vehicle, the detailed particulars whereof are recorded over above is hereby granted under section 48(3) of the Motor Vehicle Act, 1988 (valid for use at the Registering Authority, on whom it is issued).

(2) No Objection Certificate in respect of the motor vehicle, the detailed particulars whereof recorded over above is hereby refused under section 48(3) of the Motor Vehicle Act, 1988, for the reasons recorded as under.

.....
.....

.....
Date Signature with seal of Registering Authority
Address

*Strike out whichever is inapplicable.

To
The Registered Owner
The Financier
The Registering Authority

(To be sent to the above parties by Registered Post Acknowledgement Due)

FORM 29
[See rules 55(1)]
NOTICE OF TRANSFER OF OWNERSHIP OF A MOTOR VEHICLE

(To be made in duplicate and the duplicate copy with the endorsement of the Registering Authority to be returned to the transferor or immediately on making entries of transfer of ownership in certificate of Registration and Form 24)

To

The Registering Authority (in whose jurisdiction the Transferee resides)

I/We resident of
have on the day of the year sold and delivered my/our Vehicle No. make
Chassis No. [Engine number or motor number in the case of Battery Operated Vehicles] to Shri/Smt. (Name) Son/wife/daughter of residing at
(House No./Street Village /Town Distt. and State) under an agreement of hire purchase/lease/hypothecation with

The Registration Certificate and Insurance Certificate have been handed over to him/her/ them.

To the best of my/our knowledge and belief the vehicle is not superdari and free from all encumbrances and information furnished is true. I/we undertake to hold my/our self-responsible for any inaccuracy or suppression of information.

Signature of the Financier
(as his consent)

Date

.....
Signature or thumb impression of the
Registered Owner (Transferor)
Date

I/We (Transferee)

Copy to the Registering Authority in whose jurisdiction the transferor resides.

Note - To be sent to the Registering Authority by Registered Post Acknowledgment Due.

OFFICE ENDORSEMENT

Ref. No. Office of the
The ownership of the vehicle has been transferred to the name of
with the note of the abovesaid agreement with effect from (date).

Date

.....
Signature of the Registering Authority
with Office seal

* Strike out whichever is inapplicable.

To

The Transferor

(To be sent by Registered Post Acknowledgement Due)

FORM 29
[See rules 55(1)]
NOTICE OF TRANSFER OF OWNERSHIP OF A MOTOR VEHICLE

(To be made in duplicate and the duplicate copy with the endorsement of the Registering Authority to be returned to the transferor or immediately on making entries of transfer of ownership in certificate of Registration and Form 24)

To

The Registering Authority (in whose jurisdiction the Transferee resides)

I/We resident of
have on the day of the year sold and
delivered my/our Vehicle No. make
Chassis No. [Engine number or motor number in the case of Battery Operated
Vehicles] to Shri/Smt. (Name)
Son/wife/daughter of residing at
(House No./Street Village /Town Distt. and State) under an agreement of hire purchase/lease/hypothecation with
.....

The Registration Certificate and Insurance Certificate have been handed over to him/her/ them.

To the best of my/our knowledge and belief the vehicle is not superdari and free from all encumbrances and information furnished is true. I/we undertake to hold my/our self-responsible for any inaccuracy or suppression of information.

Signature of the Financier

(as his consent)

Date

.....
Signature or thumb impression of the

Registered Owner (Transferor)

Date

I/We (Transferee)

Copy to the Registering Authority in whose jurisdiction the transferor resides.

Note - To be sent to the Registering Authority by Registered Post Acknowledgment Due.

OFFICE ENDORSEMENT

Ref. No. Office of the
The ownership of the vehicle has been transferred to the name of
with the note of the abovesaid agreement with effect from (date).

Date

.....

Signature of the Registering Authority

with Office seal

* Strike out whichever is inapplicable.

To

The Transferor

(To be sent by Registered Post Acknowledgement Due)

FORM 30
[See rules 55(2) and (3)]
APPLICATION FOR INTIMATION AND TRANSFER OF OWNERSHIP
OF A MOTOR VEHICLE

(To be made in duplicate if the vehicle is held under an agreement of hire-purchase/lease/hypothecation. The duplicate copy with the endorsement of the Registering Authority to be returned to the Financier simultaneously on making the entry of the transfer of Ownership in the Certificate of Registration and Registration Record in Form 24)

To

The Registering Authority

PART I- FOR THE USE OF THE TRANSFEROR

Name of the transferor
Son/ wife/ daughter of
Full address

I/We, hereby declare that I/We have on this day of the year
sold my/our motor vehicle bearing Registration mark to Shri/Smt.....
Son/ wife/ daughter of residing at
(full address) and handed over the Certificate of Registration and the Certificate of Insurance to him/her/ them.

I/We hereby declare that to the best of my/our knowledge the certificate of registration of the vehicle has not been suspended* or cancelled.

*I/We enclose the "No objection certificate" issued by the Registering Authority.

** If the "No objection certificate" issued from the Registering Authority is not enclosed, the transferor should file along with this application a declaration as required under sub-section (1) of section 50.

.....
Date Signature or thumb impression of the Transferor

*Details of suspension or cancellation.

**Strike out whichever is inapplicable.

PART II- FOR THE USE OF THE TRANSFEREE

Name of the Transferee
Son/ wife/ daughter of Age
Full address
(Proof of address to be enclosed).

I/We, hereby declare that I/We have on this
day of the year purchased the motor vehicle bearing registration number
from (name and full address)
and request that necessary entries regarding the transfer of ownership of the vehicle in my/our name may be recorded in the certificate of registration and certificate of fitness of the vehicle, which is enclosed.

The certificate of Insurance is also enclosed. To the best of my knowledge and belief I/We have not suppressed any facts and information furnished is true. The vehicle is not superdari and free from all encumbrances. I/We undertake to hold myself responsible for any inaccuracy of the information.

.....
Date Signature or thumb impression of the Transferee

**CONSENT OF THE FINANCIER IN THE CASE OF MOTOR VEHICLE SUBJECT TO AN AGREEMENT OF
HIRE-PURCHASE/LEASE/HYPOTHECATION**

I/We being a party to an agreement of hire-purchase/lease/hypothecation in respect of motor vehicle specified above, give consent to the transfer of ownership of the said motor vehicle in the name of the Transferee named above, with whom I/We have entered into an agreement of hire-purchase/lease/hypothecation.

(Full name and address of the Financier)

.....

Signature of the Financier

Date

Date

OFFICE ENDORSEMENT

Ref. No. Office of the

The transfer of ownership of vehicle under continuation of an endorsement of hire-purchase/lease/hypothecation agreement has been recorded with effect from in the Registration Certificate of the vehicle and in the Registration record of this office in Form 24.

Date

.....

Signature of the Registering Authority

To

The Financier

(To be sent by Registered Post Acknowledgement Due)

Specimen signature or thumb impression of the registered owner and the Financier are to be obtained in the original application for affixing and attestation by the Registering Authority with the office seal in Forms 23 and 24, in such manner that the parts of impression of seal or stamp and attestation shall fall upon each signature.

.....

Specimen signature of the Financier

Specimen signature of the Registered Owner

1.

1.

2.

2.

FORM 30
[See rules 55(2) and (3)]
APPLICATION FOR INTIMATION AND TRANSFER OF OWNERSHIP
OF A MOTOR VEHICLE

(To be made in duplicate if the vehicle is held under an agreement of hire-purchase/lease/hypothecation. The duplicate copy with the endorsement of the Registering Authority to be returned to the Financier simultaneously on making the entry of the transfer of Ownership in the Certificate of Registration and Registration Record in Form 24)

To

The Registering Authority

PART I- FOR THE USE OF THE TRANSFEROR

Name of the transferor
Son/ wife/ daughter of
Full address

I/We, hereby declare that I/We have on this day of the year
sold my/our motor vehicle bearing Registration mark to Shri/Smt.....
Son/ wife/ daughter of residing at
(full address) and handed over the Certificate of Registration and the Certificate of Insurance to him/her/ them.

I/We hereby declare that to the best of my/our knowledge the certificate of registration of the vehicle has not been suspended* or cancelled.

*I/We enclose the "No objection certificate" issued by the Registering Authority.

** If the "No objection certificate" issued from the Registering Authority is not enclosed, the transferor should file along with this application a declaration as required under sub-section (1) of section 50.

.....
Date Signature or thumb impression of the Transferor

*Details of suspension or cancellation.

**Strike out whichever is inapplicable.

PART II- FOR THE USE OF THE TRANSFEREE

Name of the Transferee
Son/ wife/ daughter of Age
Full address
(Proof of address to be enclosed).

I/We, hereby declare that I/We have on this
day of the year purchased the motor vehicle bearing registration number
from (name and full address)
and request that necessary entries regarding the transfer of ownership of the vehicle in my/our name may be recorded in the certificate of registration and certificate of fitness of the vehicle, which is enclosed.

The certificate of Insurance is also enclosed. To the best of my knowledge and belief I/We have not suppressed any facts and information furnished is true. The vehicle is not superdari and free from all encumbrances. I/We undertake to hold myself responsible for any inaccuracy of the information.

.....
Date Signature or thumb impression of the Transferee

CONSENT OF THE FINANCIER IN THE CASE OF MOTOR VEHICLE SUBJECT TO AN AGREEMENT OF HIRE-PURCHASE/LEASE/HYPOTHECATION

I/We being a party to an agreement of hire-purchase/lease/hypothecation in respect of motor vehicle specified above, give consent to the transfer of ownership of the said motor vehicle in the name of the Transferee named above, with whom I/We have entered into an agreement of hire-purchase/lease/hypothecation.

(Full name and address of the Financier)

.....

Signature of the Financier

Date

Date

OFFICE ENDORSEMENT

Ref. No. Office of the

The transfer of ownership of vehicle under continuation of an endorsement of hire-purchase/lease/hypothecation agreement has been recorded with effect from in the Registration Certificate of the vehicle and in the Registration record of this office in Form 24.

Date

.....

Signature of the Registering Authority

To

The Financier

(To be sent by Registered Post Acknowledgement Due)

Specimen signature or thumb impression of the registered owner and the Financier are to be obtained in the original application for affixing and attestation by the Registering Authority with the office seal in Forms 23 and 24, in such manner that the parts of impression of seal or stamp and attestation shall fall upon each signature.

.....

Specimen signature of the Financier

Specimen signature of the Registered Owner

1.

1.

2.

2.

COPY OF PAN CARD (Self Attested)
(Of Both Seller & Purchaser)
(PASTE HERE)

FORM 60

[See third provision to of Rule 114B]

Form of Declaration to be filled by a person who does not have either permanent account number or general index Register Number and who makes payment in respect of transaction specified in clauses (c) to (f) of rule 114B of the Income Tax Act, 1962.

1. Full Name and Address of the declarant
.....
.....
.....

2. Particulars of transaction
Account Type Number

3. Amount of the transaction Rs.

4. Are you assessed to tax ? Yes / No

5. If yes,
i) Details of Ward / Circle / Range where the last return of income was filed.
ii) Reasons for not having permanent account number / General Index Register Number

6. Details of document being produced in support of address in column (1)
.....

Verification

I, do hereby declare that what is stated above is true to the best of my knowledge and belief.

Date

Place

.....
Signature of the declarant

Instructions: Documents which can be produced in support of the address are:

- (a) Ration Card
- (b) Passport
- (c) Driving License
- (d) Identity Card issued by any institution
- (e) Copy of Electricity bill or Telephone bill showing residential address.
- (f) Any document of communication issued by authority of Central Government or local bodies showing residential address.
- (g) Any other documentary evidence in support of his address given in the declaration.

Note: Amendment with effect from 1st November, 1998 as per Income Tax Act, 1962 Rule 114 B: para (c) A time deposit exceeding Rs. 50,000/- with a banking company : para (f) opening an account with a Banking Company.

FORM 60

[See third provision to of Rule 114B]

Form of Declaration to be filled by a person who does not have either permanent account number or general index Register Number and who makes payment in respect of transaction specified in clauses (c) to (f) of rule 114B of the Income Tax Act, 1962.

1. Full Name and Address of the declarant
.....
.....
.....

2. Particulars of transaction
Account Type Number

3. Amount of the transaction Rs.

4. Are you assessed to tax ? Yes / No

5. If yes,
i) Details of Ward / Circle / Range where the last return of income was filed.
ii) Reasons for not having permanent account number / General Index Register Number

6. Details of document being produced in support of address in column (1)
.....

Verification

I, do hereby declare that what is stated above is true to the best of my knowledge and belief.

Date

Place

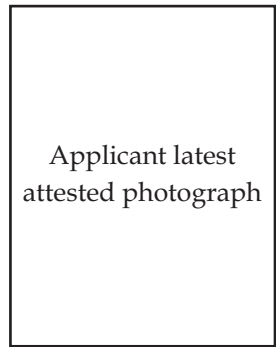
.....
Signature of the declarant

Instructions: Documents which can be produced in support of the address are:

- (a) Ration Card
- (b) Passport
- (c) Driving License
- (d) Identity Card issued by any institution
- (e) Copy of Electricity bill or Telephone bill showing residential address.
- (f) Any document of communication issued by authority of Central Government or local bodies showing residential address.
- (g) Any other documentary evidence in support of his address given in the declaration.

Note: Amendment with effect from 1st November, 1998 as per Income Tax Act, 1962 Rule 114 B: para (c) A time deposit exceeding Rs. 50,000/- with a banking company : para (f) opening an account with a Banking Company.

SELLER'S UNDERTAKING



I/We _____ S/o _____

R/o _____ Chandigarh do hereby solemnly affirm and declare as under:-

1. That I am the owner of vehicle No. _____ Engine No. _____
Chassis No. _____ Model _____ Make _____.

2. That I have sold the said vehicle to _____
S/o _____ R/o _____
_____ and have received the full and final payment from purchaser.

3. That I will be responsible for all kinds of challans, accidents, theft, court or Police cases etc. of the vehicle before the date of sale.

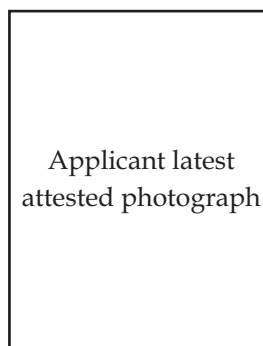
DEPONENT

Verification:

Verified that the above information is correct to the best of my knowledge and belief and that nothing has been concealed by me. In case of my concealment or misrepresentation, legal action may be taken against me. Such action can be taken under Section 182 IPC Section 415 read with Section 417 and 420 as the case may be.

DEPONENT

PURCHASER'S UNDERTAKING



I/We _____ S/o _____

R/o _____ Chandigarh do hereby solemnly affirm and declare as under:-

1. That I have purchased of the vehicle No. _____ Engine No. _____
Chassis No. _____ Model _____ Make _____
from _____ S/o _____
R/o _____ Chandigarh.
2. That I have paid the full and final payment to the owner of vehicle.
3. That the vehicle may be transferred in my name on the liability and risks.
4. That I will be responsible for all kinds of Challans, accidents, theft, court or Police cases etc. of the vehicle before the date of transfer of the vehicle to said purchaser.

DEPONENT

Verification:

Verified that the above information is correct to the best of my knowledge and belief and that nothing has been concealed by me. In case of my concealment or misrepresentation, legal action may be taken against me. Such action can be taken under Section 182 IPC Section 415 read with Section 417 and 420 as the case may be.

DEPONENT

CHASSIS & ENGINE PENCIL PRINT

(Plate prints not acceptable)

(PASTE HERE)

COPY OF VALID INSURANCE CERTIFICATE

(Self attested)

(Insured Declared Value of Vehicle to be mentioned in the Valid Insurance Certificate,
or certified by an Insurance Surveyor/ Valuer duly authorized by IRDA)

(PASTE HERE)

COPY OF ADDRESS PROOF **(INSTRUCTIONS)**

Attach on the next page **any one** of the following documents for Address Proof:-

A) Address Proof as per Motor Vehicles Act, 1988 (Self attested)

1. Electoral Roll (Certified copy issued by the Election Department, Chandigarh Administration)
2. Life Insurance Policy (At least 6 months old with latest receipt of payment)
3. Valid Passport
4. Pay slip/Employer Certificate showing address with official stamp, dispatch number & date (In original) along with Identity Card issued by any office of the Central or State Government or a local body/Nationalized Bank/Government Undertaking

OR

B) Address Proof other than those stated in the Motor Vehicles Act, 1988 (Alongwithan Affidavit duly attested by an Executive Magistrate/ First Class Judicial Magistrate/ Notary Public)

1. Voter Card
2. Aadhar Card
3. Latest Telephone Bill (Landline/Post-paid mobile Bill) (BSNL Only)
4. Rent Deed/Rent Agreement/Lease Deed (Registered with Sub-Registrar of U.T., Chandigarh)
5. Income Tax Return of previous three years (Showing the address with photocopy of PAN card duly certified by the CA or Income Tax Department, Chandigarh Administration)
6. House Allotment letter issued by the Chandigarh Administration/ Government Department/Local body/Nationalized Bank/Government Undertaking
7. Ownership Letter/Transfer Letter issued by the Estate Office/Chandigarh Housing Board/Municipal Corporation,U.T.,Chandigarh
8. Senior Citizen Identity Card issued by the Social Welfare Department, U.T., Chandigarh
9. Identity Card issued to the Ex-Servicemen, by the ZilaSainik Board, U.T., Chandigarh
10. Marriage Certificate issued by the Registrar of Marriages, U.T., Chandigarh
11. Residence Certificate issued by SDM, U.T., Chandigarh
12. Certificate issued by the Hostel Wardens in case of student residing in Hostels with Identity-card photocopy
13. Parent's address proof in case of applicant is minor/dependent only
14. Certificate of Registration of Firm/VAT Certificate issued by the Sales Tax Department showing address/ VAT Form 4/Service Tax certificate issued by the Excise & Custom Department, Chandigarh

COPY OF PURCHASER'S ADDRESS PROOF

(Self attested)

(PASTE HERE)

Judicial
Stamp

AFFIDAVIT FOR ADDRESS PROOF
(IF APPLICABLE)
(SPECIMEN)

Applicant
latest
photo
attested

I/We S/o
R/o Chandigarh do hereby solemnly affirm and declare
as under:-

1. That I/we have enclosedas the address proof.
2. That I/we do not have any other address proof i.e., Passport, LIC, etc. except the above stated document.
3. That the enclosed address proof is true and genuine and I/we shall be fully responsible for submitting any fake document.

DEPONENT

Verification :

Verified that the application is correct to the best of my knowledge and belief and that nothing has been concealed by me. In case of any concealment or misrepresentation, legal action may be taken against me. Such action can be taken under Sections 182 & 415 of IPC read with Sections 417 & 420 of IPC as the case may be.

DEPONENT

COPY OF PURCHASER'S
DATE OF BIRTH PROOF
(Self Attested)
(PASTE HERE)

COPY OF SELLER'S ADDRESS PROOF
(PASTE HERE)

SIGNATURE IDENTIFICATION OF OWNER

(Showing the signatures in Driving Licence / PAN Card /
Identity Card or specimen signatures attested by
Gazetted Officer / Executive Magistrate alongwith latest photograph)

(PASTE HERE)

AUTHORIZATION, IN CASE OF
PROPRIETORSHIP / PRIVATE LIMITED /
LIMITED / PARTNERSHIP FIRMS
(If applicable, for details, see below)
(PASTE HERE)

Note

1. In case of **Proprietorship firm**, attach any Government document showing Proprietorship of the firm along with duly signed crossed letterhead of the firm
2. In case of **Private Limited/Limited company**, attach Memorandum along with Resolution from Board of Directors (In original)
3. In case of **Partnership firm**, attach photocopy of partnership deed (Self attested)and NOC from other partners on letterhead (In original)

REGISTRATION CERTIFICATE

(In Original)

(PASTE HERE)

NCRB / MOB REPORT FROM POLICE HEADQUARTERS,
SECTOR 9, CHANDIGARH

(On completion of 45 days from the date of notice OR after receiving
of the NOC confirmation/ genuineness from the Issuing Authority)

(PASTE HERE)

SPECIAL / CHOICE NUMBER BOOKING RECEIPT

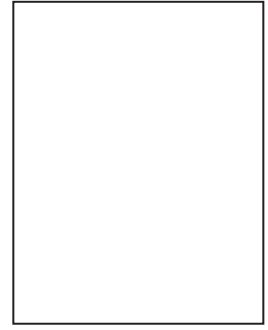
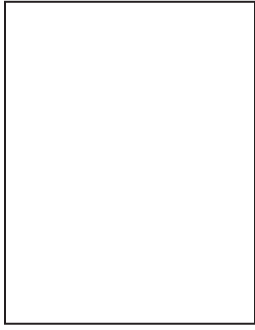
(In original, if applicable)

(PASTE HERE)

Owner Photo

AUTHORITY LETTER

Authorized Person Photo



To
The Registering & Licensing Authority,
U.T., Chandigarh

I,, owner of the said vehicle, hereby
authorize Mr./ Ms. for my file submission.

Relation/ Association of authorized person with owner:

Reason for absence of owner:

PARTICULARS OF THE OWNER:

Full Name: Father's Name:

Full Address:

..... Mobile No.:

Vehicle No./ Temp. No.: Engine No.: Chassis No.

Photo Id Proof enclosed: Voter Card/ Aadhar Card/Driving License/PAN Card/Id-Card

PARTICULARS OF THE AUTHORIZED PERSON:

Full Name: Father's Name:

Full Address:

..... Mobile No.:

Photo Id Proof enclosed: Voter Card/ Aadhar Card/Driving License/PAN Card/Id-Card

(Specimen Signatures of the authorized person)

1. 2. 3.

Owner (Signature/ Stamp)

**** For office use only ****

Authority Letter with ID Proof Accepted: Yes/No

Branch Incharge

R&LO

R&LA

**** For office use only ****

OBJECTIONS

A) The following Forms/Documents have NOT been attached/completed in the file:

Sr. No.	Form/ Document
1	
2	
3	
4	
5	
Any other objections/ observations:	

(Signature of the Data Entry Operator)

Dated:

OR

B) Certified that I have checked the file and the same is fit for submission.

(Signature of the Data Entry Operator)

Dated:

Branch Incharge

ट्रैफिक नियमों का पालन करें

Obey Traffic Rules

यातायात संकेत

ROAD SIGNS

आदेशात्मक
MANDATORY

रुकिये STOP	रास्ता दीजिये GIVE WAY	प्रवेश निषेध NO ENTRY	आने का रास्ता ONE WAY	दोनों वाहन प्रवेश निषेध VEHICLES PROHIBITED IN BOTH DIRECTIONS	सभी वाहन प्रवेश निषेध ALL MOTOR VEHICLES PROHIBITED	ट्रक प्रवेश निषेध TRUCK PROHIBITED	बैलगाड़ी, हथगोड़ी प्रतिषेधित BULLOCK CART & HAND CART PROHIBITED	बैलगाड़ी, प्रतिषेधित BULLOCK CART PROHIBITED	तांगा प्रवेश निषेध TONGA PROHIBITED	हथगोड़ी प्रवेश निषेध HAND CART PROHIBITED	
साइकिल प्रवेश निषेध CYCLE PROHIBITED	पैदल यात्रा प्रवेश निषेध PEDESTRIAN PROHIBITED	दायें मोड़ निषेध RIGHT TURN PROHIBITED	बायें मोड़ निषेध LEFT TURN PROHIBITED	यू मोड़ निषेध U TURN PROHIBITED	ओवर टैक करना मना है OVERTAKING PROHIBITED	हॉर्न बजाइये मना है HORN PROHIBITED	गति सीमा SPEED LIMIT	चौड़ाई सीमा 2 मी. WIDTH LIMIT 2m.	ऊँचाई सीमा 3.5 मी. HEIGHT LIMIT 3.5m.	एक्सल भार क्षमता 4 टन AXLE LOAD LIMIT	प्रतिबंध समाप्त RESTRICTION ENDS
लंबाई सीमा LENGTH LIMIT	पार्किंग निषेध NO PARKING	रुकना मना है NO STOPPING	हॉर्न बजाइये COMPULSORY SOUND HORN	बाएं मोड़ COMPULSORY TURN LEFT	सीधे जाएं COMPULSORY AHEAD ONLY	दायें मोड़ COMPULSORY TURN RIGHT	सीधे या दायें मुड़े COMPULSORY AHEAD OR TURN RIGHT	सीधे या बायें मुड़े COMPULSORY AHEAD OR TURN LEFT	बायें रहिये COMPULSORY KEEP LEFT	साइकिल मार्ग COMPULSORY CYCLE TRACK	भार क्षमता 5 टन LOAD LIMIT

चेतावनी
WARNING

दायें मोड़ RIGHT HAND CURVE	बायें मोड़ LEFT HAND CURVE	(दायें) हेयरपिन मोड़ (RIGHT) HAIR PIN BEND	(बायें) टेडमेडा मोड़ (LEFT) REVERSE BEND	चौराहा CROSS ROAD	(बायें) खड़ी सड़क (दायें) SIDE ROAD	मुख्य सड़क दोनो ओर T-INTERSECTION	गोल घुमकर जाएं ROUND ABOUT	खतरनाक खाई DANGEROUS DIP	स्पीड ब्रेकर SPEED BREAKER	गार्ड रेलवे ऑफिस UNGUARDED RAIL CROSSING												
बाईं तिरछी सड़क Y INTERSECTIONS	दोनों तरफ तिरछी सड़क STAGGERED INTERSECTIONS	आगे मुख्य सड़क MAJOR ROAD AHEAD	आपूर्ति मार्ग SUPPLY ROAD	फिसलन भरी सड़क LOOSE GRAVEL	साइकिल क्रॉसिंग CYCLE CROSSING	बैल CATTLE	पैदल यात्री क्रॉसिंग PEDESTRIAN CROSSING	दोहरे मार्ग का अंत DUAL CARRIAGE WAY ENDS	विद्यालय SCHOOL	आदमी काम पर MEN AT WORK	गिरती चट्टान FALLING ROCKS	नाव घाट FERRY	चढ़ाई STEEP ACCENT	उतार STEEP DESCENT	संकीर्ण पुल NARROW BRIDGE	आगे संकीरी सड़क NARROW ROAD AHEAD	आगे चौड़ी सड़क ROAD WIDENS AHEAD	डिवाइडर के बीचकट है GAP IN MEDIAN	ऊबड़-खाबड़ सड़क HUMP OR ROUGH ROAD	आगे बैरियर है BARRIER AHEAD	घोड़ा HORSES	गार्ड रेलवे ऑफिस GUARDED RAIL CROSSING

सूचनात्मक
INFORMATORY

सार्वजनिक दूरभाष PUBLIC TELEPHONE	पेट्रोल पंप PETROL PUMP	अस्पताल HOSPITAL	प्राथमिक चिकित्सा केन्द्र FIRST AID POST	खाने की जगह EATING PLACE	जलपान LIGHT REFRESHMENT	विश्राम स्थल RESTING PLACE	बाजू से रास्ता नहीं NOT THROUGH SIDE ROAD
सड़क नहीं है NO THROUGH ROAD	दायीं ओर पार्किंग PARKING THIS SIDE	दोनों तरफ पार्किंग PARKING BOTH SIDES	टू व्हीलर पार्किंग SCOOTER AND MOTOR CYCLE STAND	साइकिल स्टैंड CYCLE STAND	टैक्सी स्टैंड TAXI STAND	ऑटो रिक्शा स्टैंड AUTO-RICKSHAW STAND	साइकिल रिक्शा स्टैंड CYCLE RICKSHAW STAND

सड़क पर लगे मार्ग संकेत आपके मार्गदर्शक हैं सदैव उनका पालन करें। वे आपकी सुरक्षा के लिये हैं

**ROAD SIGNS GUIDE YOU ON THE ROAD.
ALWAYS FOLLOW THEM. THEY ARE FOR YOUR SAFETY.**